



**High Commission of India
Singapore**

No. SIN/705/1/2022

25th July 2022

NOTICE INVITING TENDER

Tenders are invited from selected companies for temporary installation of waterproof, white canvas tent and supply of chairs (with white covers), fans (ceiling and pedestal), tables etc on rental basis at High Commission of India premises, 31 Grange Road, Singapore 239702 for flag hoisting ceremony on 15th August 2022 (Monday) from 07.30 to 12.30 pm.

2. Installation of tentage and other related accessories on rental basis in lawn and open area at the High Commission premises as per following details.

Sr. No.	Description of item	Qty
1.	"A" shaped metal tent with canvas of dimension 35'W X 120'L , highest point-14ft, lowest point 11ft). {Exact dimension to be finalised during inspection of premises.}	1 unit
2.	Plastic white chair with white seat cover	100 pcs
3.	3 ft x 3 ft square table	8 pcs
4.	Ceiling Fan	20 units
5.	Tower cooler	2 units
6.	Stage with carpet & RED skirting (20'W X 16'D X 2 ' (H) with tentage cover	1 unit
7.	Inner lining décor for stage	1 lot

8.	Plywood backdrop 20 W'X 8 H"	1 no
9.	"A" shaped metal tent with canvas (34' X 54'), highest point-14 ft- lowest point -11ft	1 units
10.	Ceiling Fan	10 nos
11.	"A" shaped-linkage tent (9' X 20'), highest point 10 ft, lowest point 8 ft	1 unit
12.	'A' shaped tenatge (32 ft x 54 ft)	1 unit
13.	Cocktail table with white cover	10 nos
14.	Platform for flag area with artificial grass	20 nos
15.	Dustbins (size 50 liters)	8 nos
16.	60 KVA generator	1 nos
17.	Round table with white cover (for school children)	6 nos
17.	Auto fan	9 nos
18.	Power point	2 nos
19.	Tri-Colour (Saffron, White and Green) plants/flower decoration	

Date of usage :- 15th August 2022(Monday)

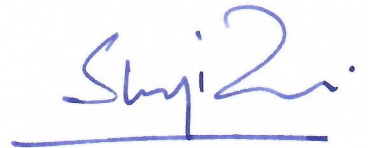
Date of set-up :- 10-13 August 2022

Date of dismantle :-16th August 2022 (Tuesday)

Terms and conditions:

1. The premises can be inspected any working day between 10:00 a.m. to 5:00 p.m. from 26th July 2022 to 1st August 2022 with prior appointment.
2. The bidder should clearly understand the requirement in r/o size of tent, location, layout of tent and other requirements. The work shall be carried out as per requirements indicated during inspection. The tent, chair and table covers should be of white colour and clean.
3. The contractor shall dismantle the installation after the event and should remove from HCI premises by next day.

5. The payment shall be made within 14 days after satisfactory completion of work. In case of any lapse or short comings in execution of the work, deductions will be made by HCI. No advance payment will be made.
6. The bidder shall directly liase with the local authorities for any requirements like movements of truck/lorry , parking on road etc. HCI shall not be liable to obtain any such permissions.
7. The work shall be carried out in such a manner that no damage is done to the property of High Commission of India . In case of any damage, the same shall be made good by the bidder immediately or the repair cost shall be recovered from the contractor.
8. The bids must be sent in a sealed cover or by email to property.singapore@mea.gov.in by ^{2nd}..... August 2022. The bids should be addressed to "Head of Chancery, High Commission of India, 31 Grange Road, Singapore 239702".
9. Any conditional bids shall not be accepted by the High Commission. The unsolicited bids will not be considered.



(Shivji Tiwari)
Head of Chancery
^{25th} July 2022
Shivji Tiwari
Head of Chancery
High Commission of India
Singapore