



**High Commission of India
Singapore

No. SIN/872/01/2018

05th November 2020

NOTICE INVITING TENDER (NIT)

The High Commission of India invites bids from reputed company or companies having office in Singapore for reinstatement works including installation of Aluminum and glazing canopy with perforated panels at No. 2A Pierce Road, Singapore.

Scope of work

The Government of India owned bungalow at No. 2 Peirce Road has four parapet openings of size 2600mm x 1100mm approx on the roof for ventilation purpose in rear portion of the building. Two of these openings are on top of toilets and the other two are on top of guest room and drawing room. The water from the roof drains through small holes and falls on the floor laid with pebble stones, below these openings. All these four openings need to be sealed with translucent laminated heat strengthened glass and holes need to be sealed with PVC pipe to drain the roof water outside. The scope of work includes following:

- I. Supply and installation of 13.52 mm thick translucent laminated heat strengthened glass in slant manner, 8mm thick EVA form and Dow corning sealant to replace PVC panels of size 2600mm x 1100mm. The perimeter gaps are to be sealed off with 3mm thick aluminum perforated panels 10mm diameter.
- II. The pebble stones and existing floor tiles need to be removed and replaced with homogeneous tiles. The holes for drainage of roof water need to be sealed with PVC pipe 50mm diameter to drain the roof water outside. The Glass shield separating the tiled floor from floor laid with pebble stones inside the toilets need to be removed.

General conditions:-

- I. The contractor should make sure the surfaces are clean, smooth, dry for best results during the tiling work. Take time to repair, patch, and level any damaged or uneven areas. Double check to make sure the surface is structurally sound and the area free of wax, soap scum, and grease. Remove any moldings, trim, or appliances that may interfere with tile application and check the door jambs to make sure tile has clearance when installed beneath.
- II. Attach tiles to the floors using correct adhesive, making sure that patterned tiles match basic setting out for floor tiling projects. Make any necessary adjustments to ensure that the intersection creates perfect squares.

III. The existing glass shield in toilets shall be removed carefully and the gaps in the wall should be filled and painted over so that it matches with the wall colour. The pebble stones laid on the floors shall be removed and disposed off the site.

IV. Good quality 13.52 mm thick translucent laminated heat strengthened glass shall be used for sealing the parapet openings. It is to be ensured that completed glass canopy is structurally sound, weather tight, functional, durable, and safe. Design structural components and develop shop drawings under direct supervision of professional structural engineer experienced in design of glass structures. Calculations and shop drawings shall bear engineer's seal.

V. The glass shall be placed at an angle over the parapets so that the rain water slips over it. The hole below the parapets for drainage of roof water needs to be sealed with PVC pipe 50mm diameter to drain the roof water outside.

VI. Protect glass and other components during delivery, storage, and handling in accordance with manufacturer's instructions. Prevent edging chipping and other damage. Do not install glass with edge damage or other imperfections. Do not store glass panels on site for extended time. Protect adjacent surfaces sealants and glazing materials with masking tape or other means.

VII. Clean excess sealant from glass and other surfaces immediately after application. Wash exposed surfaces using a solution of mild detergent in warm water, applied with soft, clean cloths. Do not use abrasives. Take care to remove dirt from corners. Wipe surfaces clean.

VIII. The perimeter gaps shall be sealed off with 3mm thick aluminum perforated panels 10mm diameter to ascertain the ventilation in the toilets. Make sure there are no gaps left in sides.

IX. After completions re-install all removed items. Exceptional care must be taken to assure tidiness of work. Suitable temporary covers, masking, drop sheets, drapes and/or barriers shall be provided and maintained effectively where necessary to protect carpeting and furniture or other finishes. These are to be removed when the protection is no longer required. Upon completion of the work all paint cans, other materials, containers, debris and protective coverings shall be cleaned up and removed from site and the Contractor shall leave the area in a clean, neat, and orderly condition satisfactory to the High Commission.

X. The premises and the work to be carried out may be inspected with prior appointment. Please call Tel. No. 62382536/33 for fixing appointment for viewing the premises.

XI. After award of work, the work shall be carried out within three weeks.

XII. The contractor shall not further sub contract the whole or any part of the contract, under any circumstances to third party. The Contractor should satisfy himself

about scope of work before submitting the bid. In case of any dispute, the decision of High Commission of India shall be final. No deviation in specification shall be allowed and no extra claim shall be entertained for any unforeseen work.

XIII. No claim from the contractor for any additional payment on account of local Singapore laws or on restricted working hours shall be entertained. The contractor must quote according to local laws and conditions at site.

XIV. The Contractor shall ensure that all local labour laws and other relevant provisions are fulfilled and insurance provisions are made for the safety of workers at site.

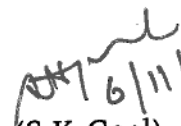
XV. Financial bids may be sent in sealed covers addressed to "Head of Chancery, High Commission of India, No. 31 Grange Road, Singapore 239702 latest by 27th November 2020.

XVI. The bidder is required to submit earnest deposit of S\$ 500.00 by way of bank guarantee or fixed deposits. The EMD shall be returned to unsuccessful bidders after completion of process of award of work. **In lieu of EMD, bidders can also submit undertaking in the given format at Annexure A.**

XVII. An amount of 10% of total bill will be retained as security deposit and shall be released only after **one** year of completion of work. The security deposit can be in form of bankers' cheque, fixed deposit receipt, account payee demand draft or Bank guarantee and should remain valid for a period of one year after the completion of work. This period of one year shall be 'Defect Liability Period' and any defects observed during this period shall be made good by the Contractor without any charges. The Security Deposit of 10% shall be fortified if the Contractor does not rectify damages within two weeks.

XVIII. On award of work, the successful bidder will have to submit performance guarantee equivalent to ten percent (10%) of value of contract. **The Performance Guarantee can be in the form of bankers' cheque, fixed deposit receipt, account payee demand draft or Bank guarantee. This Performance Guarantee should remain valid sixty days beyond the completion of obligation under the contract.** On receipt of Performance Guarantee by the successful bidder, the earnest money shall be returned. Part performance of the contract shall not be allowed and no payment shall be made towards part performance of contract.

XIX. Any clarification on this tender may be obtained from "Head of Chancery, High Commission of India, Singapore" in person or by email at hoc.singapore@mea.gov.in. **Bids may be sent in sealed covers addressed to "Head of Chancery, High Commission of India, No. 31 Grange Road, Singapore 239702 latest by 27th November 2020.**


6/11/2020
(S.K Goel)

Head of Chancery

Annexure A

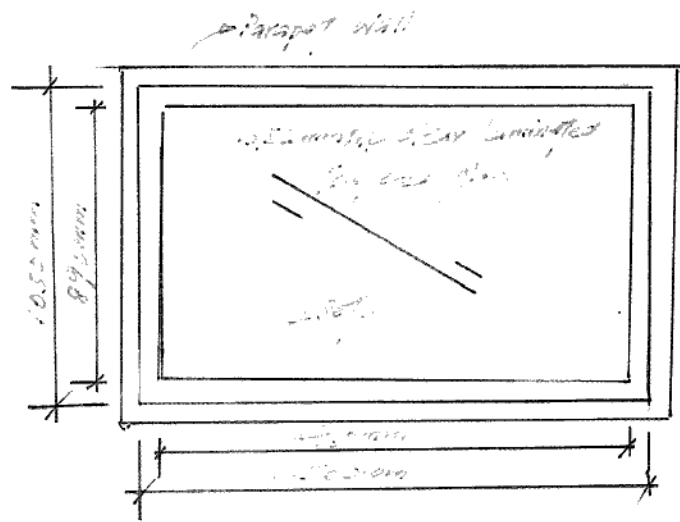
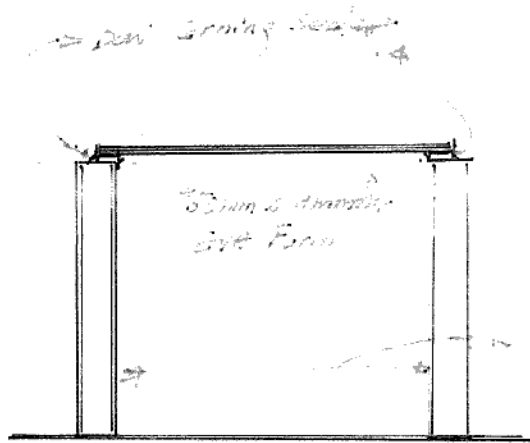
Name of Work: - Reinstatement works including installation of Aluminum and glazing canopy with perforated panels at No. 2 Pierce Road, Singapore

Declaration in lieu of Earnest Money Deposit

I, -----on behalf of company M/s
----- (name of Company) having office
at ----- hereby declares that my financial bid for the
work **“Reinstatement works including installation of Aluminum and glazing canopy with
perforated panels at No. 2 Pierce Road, Singapore”** by High Commission of India,
Singapore 239702 shall remain valid till 31 January 2021. I undertake that I will not
withdraw or modify my bid till 31st January 2021.

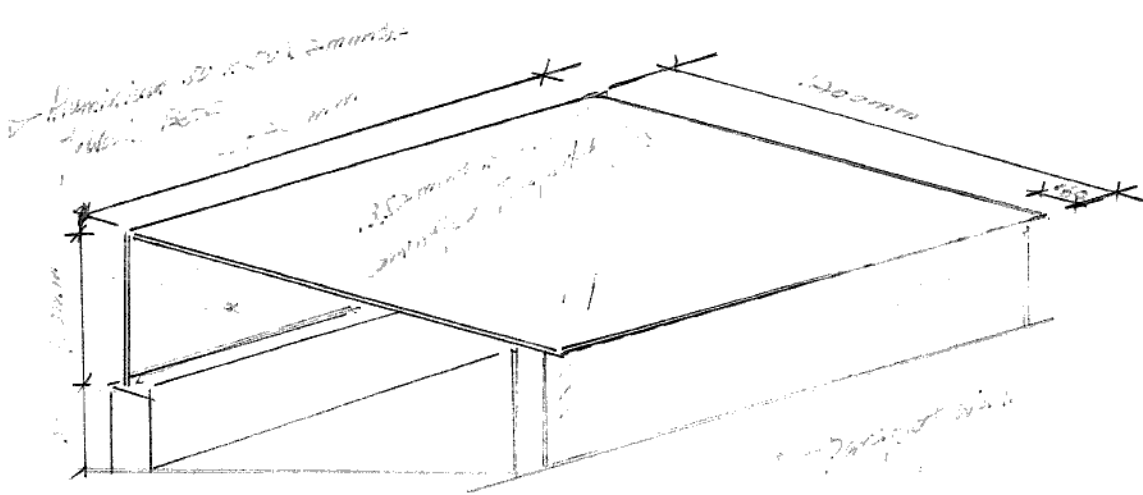
I also undertake that upon award of the work, I will submit the Performance
Guarantee as required under the contract. I understand that in the event that I fail to
execute the work, my company shall **NOT** be considered for any work in the High
Commission of India for a period of two years starting from the date of award of work.

(Signature with name and address)
Office Seal of the Company



on 13.5mm thick clear laminated glass panel

Parapet Wall



Parapet Wall

13.5mm thick clear laminated glass panel

