



**High Commission of India
Singapore**

NOTICE INVITING TENDER

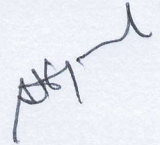
1. The High Commission of India invites financial bids from reputed companies registered in Singapore for the following work at No. 31 Grange Road, Singapore 239702.

Sr. No.	Scope of Work	Lumpsum Amount (before GST)
i)	<u>Main Lobby</u> To supply labour and materials to: - a) Varnish existing stair @ main lobby - 3 flight of step (34 steps) width 1200mm b) Varnish existing wall panelling @ L13500mm x Ht1200mm c) Varnish existing timber railing @ L18300mm x Ht1200mm d) Varnish stair landing @ L5100mm x W1300mm e) Cover to wall panelling concrete area @ L7700mm x W110mm using plywood veneer (stain to existing colour)	
	<u>Foyer Area</u> a) To supply labour and materials to varnish existing timber flooring including made good existing flooring @ L7500mm x W5100mm <u>Conference Room including the small room</u> a) - Varnish existing timber flooring @ L6800mm x W5100mm / 3000mm x 3300mm / 4800mm x 1800mm b) - Varnish wall panelling @ L16000mm x Ht1200mm	
	<u>Staircase area -Def Sec side</u> a) To supply labour to varnish and repair existing stairway @ L6000mm x W1500mm	
	<u>HOC's Room</u> a) To supply labour and materials to varnish existing timber flooring @ size L5100mm x W4800mm including moving of existing cabinet b) To supply labour & materials to paint existing ceiling / wall and timber door and window	

2. The Contractor will liaise with the concerned authorities on behalf of High Commission for obtaining requisite permission, if any.

3. The premises and the work to be carried out may be inspected from Monday to Friday from 1000 hrs to 1600 hrs. Please contact 62382533 for fixing appointment for viewing the premises and understanding various aspects of work.
4. After award of work, the work shall be carried out within three weeks.
5. The Contractor should satisfy himself about scope of work before submitting the bid. In case of any dispute, the decision of High Commission of India shall be final. No deviation in specification shall be allowed and no extra claim shall be entertained for any unforeseen work.
6. An amount of 10% of total bill will be retained as security deposit and shall be released only after one year of completion of work. This period of one year shall be 'Defect Liability Period' and any defects observed during this period shall be made good by the Contractor without any charges. The Security Deposit of 10% shall be fortified if the Contractor does not rectify damages within two weeks.
7. No claim from the contractor for any additional payment on account of local Singapore laws or on restricted working hours shall be entertained. The contractor must quote according to local laws and conditions at site.
8. The contractor might be required to carry out the work on Saturday Sundays or after office hours in case of those works which have high noise level. The work shall be carried out according to the availability of space and convenience of High Commission of India.
9. The material to be incorporated in the works shall be got approved by the High Commission or its authorised representatives. Any minor repairs to the wooden work which is needed for strengthening the work shall be carried out by the contractor and will not be paid for separately. Thus, contractor should examine the structure carefully.
10. The Contractor shall ensure that site is secured during the time of renovation at all the time. No extra charges will be paid for this to the Contractor.
11. The Contractor shall ensure that all local labour laws and other relevant provisions are fulfilled and insurance provisions are made for the safety of workers at site.
12. The bidder is required to submit earnest deposit of USD 500/- by way of bank guarantee or fixed deposits. The EMD shall be returned to unsuccessful bidders after completion of process of award of work. In lieu of EMD, bidders can also submit undertaking in the given format.
13. After award of work, the bidder shall submit performance guarantee of 10% of amount in the form of Bank Guarantee or FDs.

14. The Financial bid should contain lumpsum amount of each item without GST. GST shall be paid separately as per existing laws.
15. Financial bids may be sent in sealed covers addressed to "Head of Chancery, High Commission of India, 31 Grange Road, Singapore 239702 **latest by 10th October 2019.**



(S.K Goel)
Head of Chancery
16.09.2019

Name of Work: - Varnishing and other works in High Commission of India, Singapore

Declaration in lieu of Earnest Money Deposit

I, -----on behalf of company
M/s ----- (name of Company)
having office at ----- hereby declares that my
financial bid for the work "Varnishing and other works" at High
Commission of India, Singapore 239702 shall remain valid till 31st
December 2019. I undertake that I will not withdraw or modify my bid till
31st December 2019.

I also undertake that upon award of work, I will submit the
Performance Guarantee as required under the contract. I understand that
in the event of my not submitting the performance Guarantee or if I fail to
execute the work, my company shall **NOT** be considered for any work in
the High Commission of India for a period of two years starting from the
date of award of work.

(Signature with name and address)
Office Seal of the Company