

**High Commission of India
Singapore**

INVITATION FOR TENDERS

Sealed tenders are invited from qualified agencies having professional expertise and experience for the Annual Maintenance Contracts of a heritage building and two newly constructed houses at High Commission of India premises at No. 2 Peirce Road, Singapore 248554. The scope of work is as follows:-

S. No.	Description of works	Frequency of services
1.	Inspection, repair to exteriors and interiors (wood & concrete), external and internal touch up and painting and polish at	
	(i) Cleaning of Water Tank	Once in a year
	(ii) Maintenance of Booster water pumps	Twice in a year
	(iii) Main Bungalow	Twice a month
	(iv) Two newly constructed houses	Once in a month
	(v) Servants quarter, link way to main bungalow and water pump room	Once in two months
	(vi) Guardhouse and Chauffeurs Quarter	Once in two months
2.	Inspect the existing motorized outdoor roller blind system installed in main bungalow and two newly constructed houses for smooth functioning of system including repair/replacement of parts within the AMC	Once in three months
3.	Inspect Lutron System installed in main bungalow and two newly constructed houses for smooth functioning of the system including repair/replacement of parts within the AMC.	Once in two months
4.	Inspection of Electricity distribution box. Checking electricity load, wiring and fuses etc. installed in main bungalow and two newly constructed houses.	Once in three months.

The premises could be viewed with prior appointment (Tel. No. 6238 2536). Financial quotations along with details of previous experience in maintenance of bungalows may be sent in sealed envelopes to Mr Babu Paul, First Secretary (Head of Chancery), High Commission of India, No. 31 Grange Road, Singapore 239702 and should reach latest by 10th December, 2014 by registered post/courier or delivered in person.

